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### **How long does the consent last?**

Consent ceases:

- At the end of the school year in which the consent was signed
- If your child leaves the school.
- You withdraw your consent. This is required in writing to the Principal of the school. If you are considering withdrawing your consent, please have a discussion with the school psychologist and the Principal, to ensure you are aware of the implications of such a decision.

### **What happens to my child's school psychology record if my child moves school?**

If your child moves schools, the school psychology record will be archived securely until your child turns 25-years-old. Information from this record will only be transferred to the new school with your written consent. Please make this request in writing to the Principal of this school.



#### **ST BRIGID'S CATHOLIC SCHOOL**

89 Montagu Street  
New Norfolk 7140

PH: 62611778

[www.stbrigidstnn.tas.edu.au](http://www.stbrigidstnn.tas.edu.au)

[stbrigidstnn@catholic.tas.edu.au](mailto:stbrigidstnn@catholic.tas.edu.au)



#### **HOLY ROSARY CATHOLIC SCHOOL**

29 Wyndham Road  
Claremont 7011

PH: 6275200

[www.holyrosary.tas.edu.au](http://www.holyrosary.tas.edu.au)

[holyrosary@catholic.tas.edu.au](mailto:holyrosary@catholic.tas.edu.au)



#### **ST PAUL'S CATHOLIC SCHOOL**

Paige Street Bridgewater 7030

PH: 62636482

[www.stpauls.tas.edu.au](http://www.stpauls.tas.edu.au)

[stpauls@catholic.tas.edu.au](mailto:stpauls@catholic.tas.edu.au)

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## **INFORMATION ABOUT PROVIDING CONSENT FOR SCHOOL PSYCHOLOGY SERVICES.**



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## **What does School Psychology Informed Consent apply to?**

In signing the School Psychology Parent Consent Form you are providing informed consent for the school psychologist to work with you and your child at school during the current year. The school psychologist will negotiate with you what intervention is required to support your child to engage and thrive at school.

## **How do Psychologists work?**

Registered Psychologists are registered with Psychology Board of Australia (the Australian Health Practitioner Regulation Agency) and practise under the Australian Psychological Society (APS) Code of Ethics.

All personal and sensitive information gathered by a Psychologist during the provision of a psychological service will remain confidential and secure except where:

It is subpoenaed by a court, or

Failure to disclose the information would place you, your child or another person at serious and imminent risk; or

Your prior approval has been obtained to:

- Provide a written report to another professional or agency
- Discuss the material with another person; or
- If disclosure is otherwise required or authorised by law.

## **How is information shared at school?**

Sharing of information with school staff enables a more coordinated approach to supporting your child. For this reason it is important for the school psychologist to work closely with school staff, often seeking and sharing information about your child with the school staff.

By signing the School Psychology Parent Consent Form you are giving consent to the school psychologist to seek and exchange relevant information with school staff in the best interests of your child.

Relevant information will be shared in a way that is secure, accurate and timely. The sharing of information may occur verbally and/or through the exchange of written information (e.g. providing a copy of a report).

Information, including relevant medical information, will be shared on a strictly 'need to know basis' for the purposes of planning and providing the most appropriate program for your child.

Even though you are providing the above consent for information sharing within the school, there may be specific confidential information that you wish to share with the psychologist and you can ask the psychologist not to share this with anyone else.

## **Information gathering and exchange with other agencies and people?**

In some circumstances it will be helpful for the school psychologist to seek and/or exchange information with other services and people who are supporting your child (for example, paediatrician, childcare etc).

In the School Psychology Parent Consent Form there is a section where you can list those agencies and people with whom you give the school psychologist consent to contact and speak.

## **How are my records managed and stored?**

When the school psychologist receives a referral, confidential electronic and paper files are created to store the referral information. Information is then added to the confidential files as services are provided. This may include notes, reports, recommendations, programs and plans. The confidential files are kept securely in accordance with record management guidelines.