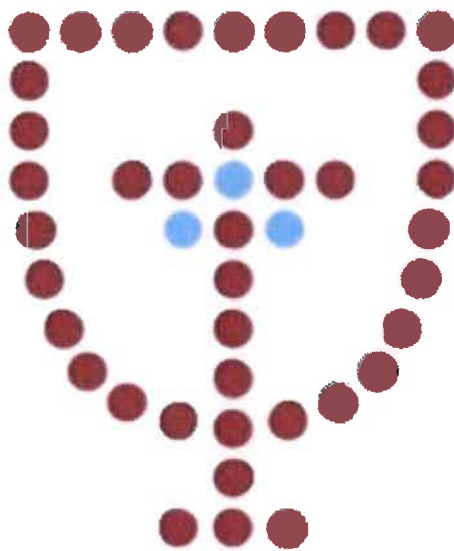
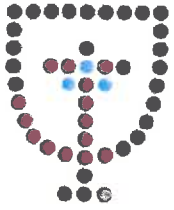


HOLY ROSARY CATHOLIC SCHOOL



iPad Program

**QUESTION AND ANSWERS
BOOKLET 2017**



Holy Rosary Catholic School

iPad Program

Questions and Answers:

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Devices and Student Learning

How do they improve learning?

With greater access to real-time information, digital learning resources, educational software and collaborative workspaces, students experience higher levels of motivation and engagement in their learning. Typically students experience initial improvement in areas such as organisational and technological skills, revision, writing and editing work. With the development of presentations and other multimedia projects, students experience subsequent improvement in analytical, presentation and speaking skills.

Involvement in 'virtual workspaces' creates opportunities for collaboration and communication, improving relationships in the classroom through a greater level of interaction between students and their teachers. A networked environment, where it is easy to share developing work and research with peers and teachers, is the environment students will work in during school and homework time. These tools reflect the future work environment and we need to prepare them for that world. Students working together and providing solutions to real- world problems will create links beyond the classroom and move levels of thinking beyond a simple knowledge framework to complex analysis and evaluation. Increased levels of learning both in and out of school, with an emphasis on higher order thinking, creative thinking and expression, will be promoted.

Why iPad? Why has the school selected the iPad?

Here are some educational reasons for using the iPad:

The iPad is a personal device and reasonably costed to act as a 1-to-1, anywhere, anytime learning device;

The abundance of applications and access to information on a vast range of topics allows students to pursue areas in which they are interested;

Light and portable, easily carried in the school bag to and from school;

Users to date are finding that through the use of different apps, students are able to choose the type of product they construct to demonstrate their understanding;

Notes can be kept in one spot, commented on and available anywhere;

The iPad is proving to be a very important tool for students with specific learning needs and the device can be tailored to support them;

The touch interface correlates to the technology students use in their everyday life and allows a high level of interactivity;

A 10 hour battery life means the iPad can be used throughout the school day;

The instant startup of the iPad means greater use of time;

There is anywhere, anytime access to current information that contains text, sound, images and interactivity. Information is represented with rich multimedia and data visualisation techniques;

Heavy school books could, in time, be replaced by eBooks and these can be updated in a timely fashion. Documents and tasks can be uploaded to the Holy Rosary network by the teacher and downloaded onto the iPad by the student. Texts and documents can be annotated and commented on by multiple students and teachers;

The iPad is seen to be an intuitive device and minimal technical support is required;

The iPad can be used with peripherals. For

example the iPad can be slotted into a case which connects to a full size keyboard for extended periods of writing; and

Voice recognition apps can also be useful for inputting large amounts of text and is another option worth investigating.

How will they be used in the classroom?

The use of devices in the classroom continues to evolve as students and teachers become more familiar and able to optimise the advantage of their use to support teaching and learning in the classroom, wherever that classroom may be. For example, students create podcasts of their original poetry, accompanied by a soundtrack they have written and enhanced with their own digital images to share with the world. The device can be used to record and document information, then share learning. Staff and students collaborate and use the device as a tool that develops the student as information seeker, analyser and evaluator, problem-solver and decision-maker. They use programs to create ways in which to communicate their findings and become publishers of their own work. Holy Rosary has adopted Google Drive and the Google Apps for Education to use as a file storage solution. Students have an online folder with subject folders and some of the resources for class. Students will have access to this from their iPad both at school and at home via the internet.

Ownership

Who owns the iPad? (Gr 3 - 6)

Families have ownership of the device and are responsible for its care and upkeep,

installing the required school apps and keeping it charged ready for school each day. Parents must also provide insurance cover for the device under their Home Insurance policy or the like. As part of the partnership arrangement with the school, there will be certain conditions that must be met for the device to be included on our school network. If these conditions are not met then the Principal and IT staff reserve the right to exclude the device from the network, which means loss of Internet access and school mail for student iPads. Students can store their own appropriate private material on the device and this includes their own apps. The school reserves the right to ask students to remove inappropriate apps and passcodes when they are at school. If storage space becomes an issue then school related items must be given precedence over private material.

Costs

An approximate price for the iPad mini or Air is around \$400 including a 1 year warranty.

Parent Involvement

How will parents/guardians be involved in this initiative?

Parent involvement will be integral to the success of this initiative. The school recognises that the introduction of iPads places not only financial burdens on parents, but pressures at home with administering and supervising the use of the iPad by their children. The school sees this program as a partnership between home and school and parents will play an extremely important role.

Parents and students will both sign an agreement that clearly defines their roles

and responsibilities in this initiative. By signing the policy, parents and students both agree to abide by the guidelines and both are prepared to be held accountable, if problems arise. Holy Rosary newsletters, Holy Rosary app, Holy Rosary Facebook page and our website will provide updates to the whole school community about the use of the devices by students and teachers in and out of the classroom.

We provide information for parents and caregivers that will provide advice in using the iPad so that they can keep up, or maybe follow their child's progress with a little more knowledge and confidence. Students will also be asked to work with their parents and teach them about the device. In this way parents will have a positive lead into the school life of their son/daughter and have an opportunity to share their world, beyond homework deadlines and school reports. We plan to make the iPad an avenue for parent-student discussion and a learning opportunity for both.

Student Safety and Online Privacy

Will students use computers 'too much' for school work?

The iPad device will complement the existing school curriculum by providing appropriate digital learning tools as well as more traditional learning tools. The goals of the curriculum are supported, not supplanted, by the use of 1-to-1 devices. Students will use the iPad where they serve a purpose, for instance, in research, data analysis and generating presentations. Wireless access will allow for 'just-in-time' learning where students can search for information or collaborate with others in a real-time context. Students will be able to use their school

files at home and to collaborate with their peers and teachers.

What if students play on devices during the school day instead of going outside for recess?

The devices will provide additional support for student learning, and therefore students will be supervised in the use of the iPad, as they would be for any learning activity. This means that use by students during recess and lunch will not occur and students will not be taking the iPad into the playground during those times.

Use of the iPad at home

Due to the very nature of the device, parents will need to set some strict guidelines at home as to its use. The iPad should not be treated any differently to any other computer. As with all computer equipment, it should be used in a general use area of the home not secreted away in a bedroom. Realistically, the iPad may need to be used at a desk in the student's room and it is for this reason parents may need to set time limits for its use and also establish a charging area in the kitchen/lounge area and not left in the bedroom overnight. As it is the responsibility of parents and students to have the device charged each day ready for school, the charging station in a common use area, such as the kitchen, will alleviate the issues of them being used in bedrooms after hours.

One request for help from parents that we often get is to do with monitoring Internet use at home. The best advice that we can suggest is for parents to take control of the wireless internet password. In this way you can turn on Internet access and

off again at the iPad or at the modem. Set rules for Internet access the same way TV viewing is monitored. Controlling the password gives you control of the situation and the negotiation.

What about safe internet use?

Appropriate use of the internet service within the school network is closely monitored by a filtering system which allows for inappropriate content blocking by a regularly updated list of categories and sites. This does not apply to use of devices outside of the school network. Parents will be responsible for monitoring Internet use at home and establishing a suitable filtering system, if they deem it necessary. Education and support are important for maintaining acceptable use of devices, particularly in relation to Internet access. A specific policy has been developed which parents and students will be required to sign. However, it is important that teachers, students and parents share the responsibility to ensure safe and responsible use of devices at all times.

Will the student files on the device be private?

Students can expect their device to be periodically inspected and monitored for appropriate usage. Holy Rosary personnel may request access to the browser history and/or caches as well as any and all files belonging to the student reside on the iPad as well as stored on Google Drive or school servers. Students and parents need to be aware that files stored locally or on school servers are not private.

What about social media sites, such as Facebook? Are they going to be blocked?

One of the aims of the program is to educate students about the appropriate use of the device in various situations. Whilst Facebook and similar sites can be damaging, it is the misuse of its members that is the problem, not the site itself. Learning how to be good digital citizens in our current and future world is just as important as learning to become a valued and contributory member of our wider society. Facebook can be utilised for positive educational purposes by students and teachers alike and there are many examples of how that can occur.

Cyber bullying is simply a more sophisticated form of bullying and bullying is a societal problem that has plagued us since people gathered in social settings. Education is vital if bullying is to be tackled and cyber bullying forms part of the wider education program employed by our school.

Digital Curriculum

In 2017, Australian schools will be required to report on Digital Technologies and Design and Technologies. Our school already has programs in place to support this curriculum including the following:

ThinkUknow presentations
Cyber Pass Program
Madeline and Allannah Digital Licence Program
Cyber Awareness Week
Code Club
Robotics

Software for iPads

How do students purchase the apps?

In 2013, Apple introduced Volume Purchasing of apps in Australia for educational institutions. This program

enables schools to purchase apps at half price for distribution to students. This means we no longer need to use iTunes cards for access to apps. An IT levy is included in the school levies that will fund app purchases for students. Students will receive an iTunes code for each app required by the school to be downloaded on to their iPads.

The use of the iTunes Store for the supply of apps is also one of the reasons why Apple was chosen to supply the student device as the supply and distribution of the programs is via a controlled and moderated space, unlike the alternatives from Windows and Android.

Do students need their own iTunes account?

Students will be expected to have their own iTunes account that controls the download of apps for Holy Rosary use. Students can also have their own private iTunes account so that they can purchase music and non-School apps.

Parents will not link their credit cards to the student iTunes account as this creates too many problems through temptation and accountability. If you find that there is no other option than a credit card for payment when creating the student Apple ID, then you have not followed the instructions.

For a step by step guide on how to do this, follow the instructions at the end of this booklet.

Can they install their own apps?

Students may install their school apps, games or otherwise and any free apps that they think may assist them in their school work or recreation. The school

reserves the right to monitor these installations and if they deem it appropriate, the school will ask parents to remove questionable apps if they interfere with student work habits or are inappropriate for school. **It must be stressed that this device is an educational device and not a games console for student recreation.**

Loss or Damage and Insurance

What if it gets stolen or damaged? Will I have to replace the stolen iPad if it happens at school?

Parents will need to consider some form of risk insurance for the device with either a special policy or cover under your home insurance. It should cover theft, loss or damage as the Holy Rosary insurance does not cover student devices at any time. If you wish to add it to your Home & Contents Insurance, you will need to contact your insurer and have it added to your specified items list. In the case of a stolen/lost or damaged iPad, it will be the responsibility of parents to get the device replaced or repaired. Replacement cost would more than likely be at retail pricing unless Holy Rosary has any spare devices that could be offered for sale.

Research indicates that an iPad added to the Home and Contents Insurance policy adds approx. \$10 to the premium per year. This is an indication only and you will need to negotiate this with your insurer. One insurer indicated that a stand-alone policy for a device such as an iPad, under Personal Effects Cover, would be approximately \$52 per year for a value of \$450 with a \$100 excess. Once again, this is an indication only and this may vary with insurers.

Are personal iPads covered by the school's insurance in the event of a disaster, such as fire/flood/theft?

The school's insurance policy does NOT cover personal items owned by staff or students and that is why all personal equipment brought to the school must be covered by your own insurance. Check details above.

Misuse by Students

What happens if my child continually abuses the privilege of the iPad? Will he/she have to do without it?

Loss of the iPad will cause subsequent interruption of the teaching and learning program for that student and will be avoided as much as possible. However, students who fail to heed the warnings and who fail to learn how to be good digital citizens in and out of the classroom will be sanctioned in some way. As much as possible we will avoid removing the iPad from students but eventually that may be the best sanction to affect a change in behaviour.

How will teachers prevent students from playing games or being distracted by the iPad?

The iPad will be no different to any other distraction in the classroom and will be dealt with accordingly. An important component of this implementation will be to educate our students about the appropriateness of their iPad use. The use of phones and social media tools are a challenge for our society in general and many adults set poor examples for our students and need some educating themselves. Teachers will control distractions in classrooms and appropriate iPad use as a normal part of the lesson.

Repeat offenders who continually use and are distracted by games on the iPad will have them deleted from the device.

Care of iPad

Use of an iPad case

Due to the fact that it is a personal device, it was decided that the provision of a protective case was to be left to individual families. The choice of protective case should take into account the expected hard life it will endure around school and home and in the student school bag. Please discuss with the school if you are concerned about the wide choice available and we will make some recommendations at the parent information evening for you to follow. In general terms a case must be protective around the corners of the device and cover both the back and front. The case must be named on the inside and remain on the device at all times. As the iPad is an educational device for your student, decorating the cover is not encouraged and inappropriate inclusions on the cover will be asked to be removed. Breaches of this may require a new case if the original condition cannot be restored.

Transport to and from school

The iPad should be transported to and from the school in the school bag and in its heavy duty case and at no time should it be on display or used whilst in transit. This is a safety issue and protects the device from damage and the student from harassment or theft.

Charging the iPad

It will be the responsibility of parents and students to ensure the iPad is charged each evening in a suitable place in the

home and not in student bedrooms. If a student arrives at school and the iPad is not charged they will not have use of the device until it is charged in a designated space. There will be no loan devices available until the student device is charged and so charging becomes an important aspect of student's management of the device.

School Setup

For Grade 2 students, the setting up of the device will be controlled at Holy Rosary when the student receives the iPad in Term 2.

Families of children supplying their own iPads in Grades 3 – 6 will be required to have the device ready on the day that Holy Rosary stipulates for configuration, usually the first week of Term.

Any families who require assistance with the provision of an iPad are asked to contact the school.